

Policies and procedures in order to deliver dance classes safely and according to the new government guidelines

We have been researching, attending webinars and completing courses on how to prevent the spread of Coronavirus.

Please see our well thought through plan which will be put in place in order to minimise the spread of infection to all that attend classes. Safety is of most importance to us at Dance Dedication and we want to reassure you that we are doing everything we can to keep children and adults safe before, during and after classes.

All teachers have undertaken infection control courses and have taken additional training. They have been consulted and informed about the plans e.g. safety measures, reporting requirements, staggered arrival and departure times etc.

Risk assessment.

We have risk assessments for every venue in which we will hold classes . Please go to our website to view the risk assessment specific to each venue. <http://dancededicationuk.com/policies-and-risk/>

Coronavirus guidance

Please ensure you have read and understood the Coronavirus guidance on the Gov.uk website. In sending your child to classes you agree to follow the guidelines:

<https://www.gov.uk/coronavirus>

We ask that if your child shows signs or symptoms of coronavirus that they stay at home and self isolate for a minimum of 10 days. Please do not bring them to their dance classes. More guidance is in the link above.

If your child has attended a class and subsequently shown symptoms, been tested and is positive please advise Christina at Dance Dedication and let her know asap.

Entering and exiting the building

Parents please drop off and pick up only, in order to minimise traffic and the spread of the virus.

Please be punctual in dropping off/collecting your child at the correct time. The teacher needs to have adequate time to clean in-between classes and allow time to bring the next class of children in. Most importantly, we need to avoid as much traffic as possible.

Space and social distancing in class

Socially Distanced classes

We know the virus can transmit through droplets from the nose and mouth – it can linger in the air, fall to the ground and be transmitted by talking as well as touch and close contact. Masks and visors are not conducive to a dance and drama environment, therefore classes will be sensible sizes and we will encourage students to spread out in class as much as is possible.

No changing inside of building

We advise that pupils are to arrive already in their uniform for classes if possible. If pupils have more than one class and normally have to change uniform, they will not have to change in between classes. E.g. if they have ballet and modern, they can wear their black leggings/footless tights over their ballet tights and then take these off in between class inside the hall OR just wear ballet tights for modern. Please contact me if you have any problems.

Minimum belongings brought to class

Please minimise the amount of belongings needed in class. All pupils will need is a bottle of water, their dancing shoes and a jumper/jacket. Pupils will have their own individual space to leave their items which will be cleaned regularly.

Toilet

Please encourage your child to go to the toilet before class. We would like to avoid using the toilets if possible. If they need the toilet during class they will only be allowed to go one at a time. Surfaces and toilets will be cleaned regularly.

Cleanliness

Students will be asked to clean hands before, during and after class with hand sanitisers provided by ourselves and/or the halls.

All common contact surfaces will be cleaned regularly such as doors, light switches, chairs, barres etc.

Where possible doors will be propped open to minimise touching surfaces.

Ventilation

Where possible all spaces will be well ventilated, doors and windows will be opened frequently so that there is a maximum through flow of air.

Fees and payment policy

When registering your child for classes you agree to our terms and conditions. These have been updated and can be found here: <http://dancededicationuk.com/dd2015/wp-content/uploads/2020/08/DD-terms-and-conditions-update-for-COVID-19.pdf>. Our payment policy still stands and if you wish to terminate classes, we require half a terms notice (6 weeks) in advance, in writing. Fees will still be due if you fail to give advance notice. Please understand that overheads (hall hire, teachers, insurance and other expenses- such as COVID requirements) still need to be covered.

See below for updates, but do read the above link for the full terms and conditions and the payment policy.

Fees will be invoiced half termly as before. Our generous discounts will be also available again.

As stated in our previous policy, refunds are not provided for students' sickness, injury, school trips, holidays etc. This includes Coronavirus.

If classes are temporarily cancelled for any reason we will offer a replacement class instead (in a hall or online) and no refund will be given. If a teacher at Dance Dedication contracts Coronavirus and has to self isolate, as well as letting you know, we will try our best to keep classes running with another teacher or classes will then take place via Zoom until normal classes can recommence.

If lockdown is reintroduced, classes will revert to Zoom immediately. The timetable may adjust slightly to combine some of the separated groups but will roughly be the same. No refunds will be given.

Up to date information and your consent

Please ensure the contact information you have provided Dance Dedication with when registering your child is up to date so we can contact you if we need to.

By sending your child to classes you also agree for us to contact you should we need to regarding whether anyone in your child's class should contact Coronavirus.

By sending your child to class you also consent for us to share your information to Track and Trace if needed.

Please follow the link and fill in a COVID-19 parent consent form.

<http://dancededicationuk.com/covid-19-parent-consent-form/>